

**ROTHERHAM METROPOLITAN BOROUGH COUNCIL -
REPORT TO GOVERNING BODIES – AUTUMN TERM 2010**

**CONSULTATION ON ADMISSION ARRANGEMENTS FOR THE ADMISSION YEAR
2012/13**

i) Admission Numbers and Admissions Criteria

This item gives governors the opportunity to consider the admission arrangements (criteria and admission number), which will apply for admission in 2012/13. The Local Admission Forum has previously considered the requirements for consultation and has agreed that the LA should facilitate this, as far as possible, by use of the Authority's Internet site.

The timetable for the year is:-
Autumn Term 2010

Governing bodies consider the arrangements which will apply.

By 10th December 2010

All relevant details to be forwarded to the LA.

4th January – 1st March 2011

Period of consultation via the LA's website.

By end of March

LA and the Local Admission Forum consider any changes and forward any comments to appropriate Admission Authority(ies).

By 15th April 2011

All admission authorities to determine their arrangements and notify those consulted.

Community and Controlled Schools

For these schools, the LA is the admission authority. The admissions criteria for 2011/12 are shown at Appendix 1.

There are no proposed changes to the admission criteria and they will apply for 2012/13.

Each school's proposed admission number is shown at Appendix 2.

Action: The Governing Body is requested to complete and return the pro-forma to David Hill, 1st Floor, Norfolk House, as soon as possible and no later than 10th December 2010.

Voluntary Aided Schools/Academies

The governing body is the admission authority. Full consultation is required.

If there are any proposed changes at Church of England schools, Governing Bodies should consult their Diocesan Board before consulting anyone else.

Action: Governing Bodies to consider both the admissions criteria and the admission number appropriate for the school. Full details of the admissions criteria

and admissions number to be forwarded to the LA by 10th December 2010 to enable the full consultation with all the appropriate consultees to be carried out via the Internet. This should be done by e-mail to david-education.hill@rotherham.gov.uk

Pro-forma to be completed and returned as for community and controlled schools.

Further General Points

All admission numbers should be set by reference to the indicated admission number (IAN) deriving from the net capacity calculation.

An admission number higher than the IAN can be set, subject to the necessary consultation, feedback and determination.

An admission number lower than the IAN can be set, subject to the above, but would also require the publication of a notice with provision for objection to the Adjudicator.

All infant, J&I, Primary schools need to continue to be mindful of the need to maintain classes from FS2 to Y2 at 30 or less.

If you require any further information or would wish to discuss any matters relating to admission numbers/criteria/net capacity, please contact David Hill on 01709 822536.

ii) **Co-ordinated Admission Arrangements**

The Authority currently co-ordinates admission arrangements during the normal admission round. The DCSF 'Admission Code of Practice' required this to be extended to cover in-year admissions for all year groups with effect from 2011/12 and our scheme was modified last year to take this into account. There are no proposed changes for 2012/13.

Action: No action required

iii) **Waiting List**

The Authority currently maintains waiting lists for pupils applying during the normal admission round. The new Admissions Code of Practice required that waiting lists are in place from September 2009 and continue for at least the first term of the academic year. Our consultation document last year proposed one term for secondary schools and a full year for Primary schools and this was approved. The new policy has operated since September 2009. It has worked successfully for Secondary Schools. For Primary Schools the change has been less successfully. The extension for a full year has led to unforeseen problems. This has occurred where pupils, who have been settled in school, have been offered a school transfer. The original intention was to use the waiting list to prioritise new applications but unless parents formally withdraw their child's name from the waiting list their original application still stands and has to be reconsidered (as a place becomes available it has to be offered to the highest name on the waiting list). Some of these pupils offered a transfer have been in school for over a term and in some cases two terms. Parents have been faced with a difficult decision which could unsettle their child. The change has not created a fairer allocation of places and has further delayed the admission process. The LA now wishes to maintain the Primary Waiting List for one term up to the 31st December to be in line with the Secondary list.

Action: Primary schools only.

We wish to keep the waiting list open for the Statutory one term. Governor's views are sought on the proposed change.

iv) Local Authority 'Admission to School' Booklets.

The local Authority has previously supplied a hard copy of the 'Admission to School' booklet to every parent applying for 'Admission to Primary School' and for 'Admission to Secondary School'. The information contained in the booklets is freely available on the Local Authority Website along with details on how to make an on-line-application. The Authority is currently able to satisfy 95% first preferences for primary and 97% first preferences for secondary school. Much of the information in the booklet is surplus to most parents' applications (most booklets are discarded once the application has been submitted). Where parents are unsuccessful with their application separate guidance is available on the appeal procedures. Many other neighbouring authorities now produce only a summary of the information which is sent to all parents with detailed information available on request or via the website. The Rotherham Authority has had to make a decision, prompted by the current financial position to adopt a similar policy and booklets will now only be provided upon request. All parents will still receive a short summary explaining how to apply for a school place, a copy of the Common Application Form and information on how to access the on-line system.

Action: Governing Bodies to note the decision to only send a summary of the information contained in the admissions booklet to parents with full copies available on request and/or via the rotherham.gov.uk website.

The admission criteria for community and controlled schools for 2012/13 is shown below and is unchanged from the current criteria.

Primary Reception

Places will be allocated in the following order of priority:

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**.
- iii) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school or its associated junior school at the time of their admission. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vi) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school or its associated junior school at the time of their admission.
- vii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Year 3

Places in Year 3 at a Junior School will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children in attendance at Y2 in the associated Infant School.
- iii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school**

essential. Parents should ensure that they attach full supporting information to the Common Application Form.

- iv) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school at the time of their admission.
- vi) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vii) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school at the time of their admission.
- viii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Secondary Year 7

Places will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children who on the closing date have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular** school essential. Parents should ensure that they attach full supporting information to the Common Application Form.
- iii) Children who on the closing date have a compelling social reason which the Authority is satisfied make attendance **at that particular** school essential. The kind of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school in Years 8-11 at the start of the academic year 2012.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.

- vii) Children who on the closing date live have an older brother or sister on the roll of the preferred school in Years 8-11 at the start of the academic year 2012.
- vi) Children who on the closing date are on the roll of one of the associated Primary/Junior/Junior and Infant schools as identified by the Authority.
- vii) Children who on the closing date live nearest to the school measured by a straight line on a horizontal plane, (commonly known as measurement, “as the crow flies”).

Notes

1. Where the admission number for any school is likely to be reached mid category, places will be prioritised within that category by reference to the distance between the home address and the school. Highest priority will be given to those living closest to the school measured in a straight line on a horizontal plane (commonly known as measurement, “as the crow flies”).
2. Where any final place at a school is available and two or more pupils are judged to be living equidistant from the school (e.g. in flats), the final place will be allocated by the drawing of lots by officers of the authority.
3. A ‘relevant looked after child’ is a child that is looked after by a local authority in accordance with Section 22 of the Children Act 1989 at the time an application for admission to a school is made, and who the local authority has confirmed will still be looked after at the time when he/she is admitted to the school.
4. Places will be allocated in accordance with the LA’s co-ordinated admissions schemes for Primary and Secondary schools. In assessing preferences, the LA will operate an ‘equal preference’ system, which means that no priority will be given according to the ranking of the preference, except where a potential offer can be made in respect of more than one school. In that situation, the final offer of a place will be made at the highest ranked of the potential offer schools.
5. Children issued with a statement of Special Educational Needs will gain a place at the school named in the statement as part of that process.

PRIMARY SCHOOLS

Appendix 2

| School | Net Capacity | Indicated Admission Number | Admission Number 2011/2012 | Proposed Admission Number 2012/2013 | Comments |
|---|--------------|----------------------------|----------------------------|-------------------------------------|----------|
| Anston Brook Primary | 210 | 30 | 30 | 30 | |
| Anston Greenlands J&I | 210 | 30 | 30 | 30 | |
| Anston Hillcrest Primary | 210 | 30 | 30 | 30 | |
| Anston Park Infant | 225 | 75 | 75 | 75 | |
| Anston Park Junior | 300 | 75 | 75 | 75 | |
| Aston CE J&I | 210 | 30 | 30 | 30 | |
| Aston Fence J&I | 210 | 30 | 30 | 30 | |
| Aston Hall J&I | 180 | 25 | 30 | 30 | |
| Aston Lodge Primary | 210 | 30 | 30 | 30 | |
| Aston Springwood Primary | 210 | 30 | 30 | 30 | |
| Aughton Primary | 150 | 21 | 30 | 30 | |
| Badsley Moor Infant | 270 | 90 | 90 | 90 | |
| Badsley Moor Junior | 360 | 90 | 90 | 90 | |
| Blackburn Primary | 316 | 45 | 56 | 56 | |
| Bramley Grange Primary | 280 | 40 | 40 | 40 | |
| Bramley Sunnyside Infant | 240 | 80 | 80 | 80 | |
| Bramley Sunnyside Junior | 320 | 80 | 80 | 80 | |
| Brampton Cortonwood Infant | 120 | 40 | 40 | 40 | |
| Brampton the Ellis CE Infant | 120 | 40 | 40 | | |
| Brampton the Ellis CE Junior | 280 | 70 | 70 | | |
| Brinsworth Howarth J&I | 175 | 25 | 30 | 30 | |
| Brinsworth Manor Infant | 240 | 80 | 80 | 80 | |
| Brinsworth Manor Junior | 320 | 80 | 80 | 80 | |
| Brinsworth Whitehill Primary | 296 | 42 | 42 | 42 | |
| Broom Valley Primary | 420 | 60 | 60 | 60 | |
| Canklow Woods Primary | 180 | 25 | 30 | 30 | |
| Catcliffe Primary | 150 | 24 | 25 | 25 | |
| Coleridge Primary | 210 | 30 | 30 | 30 | |
| Dalton Foljambe J&I | 140 | 20 | 30 | 30 | |
| Dinnington Primary | 270 | 38 | 43 | 43 | |
| St Joseph's Catholic Primary (Dinnington) | 196 | 28 | 28 | | |
| East Dene J&I | 330 | 47 | 50 | 50 | |
| Ferham Primary | 210 | 30 | 30 | 30 | |
| Flanderwell Primary | 175 | 25 | 30 | 30 | |
| Greasbrough J&I | 270 | 38 | 50 | 50 | |
| Harthill Primary | 180 | 25 | 30 | 30 | |
| Herringthorpe Infant | 210 | 70 | 70 | 70 | |
| Herringthorpe Junior | 272 | 68 | 70 | 70 | |
| High Greave Infant | 180 | 60 | 60 | 60 | |
| High Greave Junior | 240 | 60 | 60 | 60 | |

| School | Net Capacity | Indicated Admission Number | Admission Number 2011/2012 | Proposed Admission Number 2012/2013 | Comments |
|---------------------------------------|--------------|----------------------------|----------------------------|-------------------------------------|---|
| Kilnhurst Primary | 196 | 28 | 28 | 28 | |
| Kimberworth Primary | 210 | 30 | 30 | 30 | |
| Kiveton Park Infant | 162 | 54 | 54 | 54 | |
| Kiveton Park Meadows Junior | 180 | 45 | 59 | 59 | |
| Laughton CE Primary | 105 | 15 | 15 | | |
| Laughton J&I | 146 | 20 | 24 | 24 | |
| Lilly Hall Junior | 240 | 60 | 60 | 60 | |
| Listerdale J&I | 210 | 30 | 30 | 30 | |
| Maltby Craggs Primary | 320 | 60 | 60 | 60 | |
| Maltby Hall Infant | 180 | 60 | 60 | 60 | |
| Maltby Manor Primary | 420 | 60 | 60 | 60 | |
| Maltby Redwood J&I | 240 | 34 | 45 | 45/34 | Governors could consider reducing to 45 from 34 |
| St Mary's Catholic Primary (Maltby) | 210 | 30 | 30 | | |
| Meadow View Primary | 300 | 42 | 40 | 42 | |
| Monkwood Primary | 402 | 57 | 60 | 60 | |
| Ravenfield Primary | 210 | 30 | 30 | 30 | |
| Rawmarsh Ashwood J&I | 210 | 30 | 30 | 30 | |
| Rawmarsh Rosehill Junior | 240 | 60 | 60 | 60 | |
| Rawmarsh Ryecroft Infant | 180 | 60 | 60 | 60 | |
| Rawmarsh Sandhill Primary | 210 | 30 | 30 | 30 | |
| Rawmarsh St Joseph's Catholic Primary | 210 | 30 | 30 | | |
| Rawmarsh Thorogate J&I | 210 | 30 | 30 | 30 | |
| Redscope J & I | 342 | 48 | 60 | 60/55 | Governors could consider reducing to 55 from 60 |
| Rockingham J&I | 282 | 45 | 56 | 56/50 | Governors could consider reducing to 50 from 56 |
| Roughwood Primary | 336 | 48 | 56 | 56/50 | Governors could consider reducing to 50 from 56 |
| Sitwell Infant | 222 | 74 | 74 | 74 | |
| Sitwell Junior | 300 | 75 | 76 | 76 | |
| St Ann's J&I | 420 | 60 | 60 | 60 | |
| St Bede's Catholic Primary | 280 | 40 | 40 | | |
| St Mary's Catholic Primary (Herr) | 208 | 29 | 30 | | |
| St Thomas' CE Primary (Kiln) | 150 | 21 | 30 | 30 | |
| Swallownest Primary | 210 | 30 | 30 | 30 | |
| Swinton Brookfield Primary | 300 | 42 | 50 | 50 | |
| Swinton Fitzwilliam Primary | 315 | 45 | 45 | 45 | |
| Swinton Queen Primary | 300 | 42 | 45 | 45 | |
| Thornhill Primary | 210 | 30 | 30 | 30 | |
| Thorpe Hesley Infant | 210 | 70 | 70 | 70 | |
| Thorpe Hesley Junior | 268 | 67 | 70 | 70 | |

| School | Net Capacity | Indicated Admission Number | Admission Number 2011/2012 | Proposed Admission Number 2012/2013 | Comments |
|---|--------------|----------------------------|----------------------------|-------------------------------------|--------------------------|
| Thrybergh Fullerton CE Primary | 111 | 15 | 17 | | |
| Thrybergh Primary | 245 | 35 | 37 | 37 | |
| St Gerard's Catholic Primary | 140 | 20 | 20 | | |
| Thurcroft Infant | 180 | 60 | 60 | 60 | |
| Thurcroft Junior | 361 | 90 | 70 | 70 | Subject to annual notice |
| Todwick J&I | 210 | 30 | 30 | 30 | |
| Treeton CE Primary | 259 | 37 | 37 | | |
| Trinity Croft CE J&I | 112 | 16 | 16 | | |
| Wales Primary | 175 | 25 | 30 | 30 | |
| Wath CE Primary | 210 | 30 | 30 | | |
| Wath Central Primary | 420 | 60 | 60 | 60 | |
| Our Lady & St Joseph's Catholic Primary | 175 | 25 | 30 | | |
| Wath Victoria J&I | 240 | 34 | 40 | 40 | |
| Wentworth CE J&I | 112 | 16 | 16 | 16 | |
| West Melton J&I | 128 | 17 | 28 | 28 | |
| Whiston J&I | 210 | 30 | 30 | 30 | |
| Whiston Worrygoose J&I | 210 | 30 | 30 | 30 | |
| Wickersley Northfield Primary | 419 | 59 | 60 | 60 | |
| St Alban's CE Primary | 205 | 29 | 30 | | |
| Woodsetts J&I | 180 | 26 | 30 | 30 | |

SECONDARY SCHOOLS

| School | Net Capacity Figure | Indicated Admission Number | Admission Number 11/12 | Proposed Admission No 12/13 | Comments |
|---|---------------------|----------------------------|------------------------|-----------------------------|---|
| Aston Comprehensive School, a Specialist School in Maths and Computing | 1673 | 286 | 280 | 280 | Subject to annual notice – lower no. than IAN |
| Brinsworth Comprehensive School, a Science College (to become an Academy from 1 st October 2010) | 1487 | 255 | 255 | 255 | |
| Clifton, a Community Arts School | 1251 | 250 | 250 | 250 | |
| Dinnington Comprehensive School specialising in Science and Engineering | 1444 | 252 | 252 | 252 | |
| Maltby Academy | 1638 | 290 | 200 | (200) | To match Published Notice |
| Oakwood Technology College | 1050 | 210 | 210 | 210 | |
| Rawmarsh Community School, a Sports College | 1075 | 215 | 222 | 222 | |
| Swinton Community School, a Maths & Computing College | 1320 | 226 | 226 | 226 | |
| Thrybergh School and Sports College | 704 | 140 | 140 | 140 | |
| Wales High, a specialist College for Business and Enterprise with Applied Learning (to become an Academy from 1 st October 2010) | 1520 | 248 | 248 | 248 | |
| Wath Comprehensive, a Language College | 1740 | 300 | 300 | 300 | |
| Wickersley School and Sports College | 1833 | 300 | 300 | 300 | |
| Wingfield Business and Enterprise College | 845 | 170 | 170 | 170 | |

| | | | | | |
|---|------|-----|-----|-----|--|
| Winterhill School | 1577 | 315 | 315 | 315 | |
| St Bernard's Catholic High, Specialist School for the Arts | 792 | 158 | 140 | | Subject to annual notice no. lower than IAN |
| Saint Pius X Catholic High – a Specialist School in Humanities | 685 | 137 | 130 | | Subject to annual notice no. lower than IAN |

ADMISSION NUMBER FOR SIXTH FORMS

| School Name | Admission Number for Y7-Y11 | Proposed Admission Number for Y12 2012/13* |
|--|--------------------------------|---|
| Aston Comprehensive School, a Specialist School in Maths and Computing | 280 | 42 |
| Brinsworth Comprehensive School, a Science College (to become an Academy from 1 st October 2010) | 255 | 38 |
| Dinnington Comprehensive School specialising in Science and Engineering | 252 | 37 |
| Maltby Academy | 200 | 30 |
| Swinton Community School, a Maths & Computing College | 226 | 34 |
| Wales High, a specialist College for Business and Enterprise with Applied Learning (to become an Academy from 1 st October 2010) | 248 | 37 |
| Wath Comprehensive, a Language College | 300 | 45 |
| Wickersley Schools and Sports College | 300 | 45 |

* This number is 15% of the admission number for Y7.

A) Community and Controlled Schools

1) There are no proposed changes to the LA's current admissions criteria applicable to community and controlled schools shown at Appendix 1. No comments are therefore sought on the admissions criteria.

2) The proposed Admission Number for 2012/13 is shown in Appendix 2.

Does the Governing Body -

Agree with the number

Disagree (tick as appropriate)

If disagree, the suggested admission number for the school is _____

Reasons:

B) Voluntary Aided Schools/Academies

1) There are no proposed changes to the current admission criteria.

or

Amendments will be made to the admissions criteria for the school admission year 2012/13

(tick as appropriate)

2) The proposed admission number for the school for 2012/13 is

Voluntary Aided Schools/Academies must forward a copy of their admissions policy to David Hill by the 10th December 2010.

C) All Schools

1) There are no proposed changes to the co-ordinated schemes applying to both Primary and Secondary schools. No comments are therefore sought on the co-ordinated scheme.

2) There are proposed changes to the 'Waiting List' for Primary Schools. We would wish to keep the waiting list open for the Statutory one term.

Primary Schools Governor's views are sought on the proposed change to one term.

Does the Primary School Governing Body –

Agree with the change

Disagree

(tick as appropriate)

If disagreeing with the change, please indicate below what date you would wish to see the waiting list open to:

NB Please complete this pro-forma and return to David Hill by no later than **10th December 2010**.

All voluntary aided schools and Academies must forward a copy of their full proposed admissions criteria via e-mail to david-education.hill@rotherham.gov.uk by the above date, in order that appropriate consultation can be undertaken via the website.

(It is a statutory requirement that all voluntary aided schools and Academy admission policies are published (on the LA website) and available for public consultation by 4th January 2011)

Signature _____

Date _____

School _____